

WE'RE HIRING!

Position: **INTERNATIONAL
BACK OFFICE OFFICER**

Location: **HEAD OFFICE BRANCH**

BRED
BANK

CAMBODIA

**The smarter
way to bank.**



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Key responsibilities

- Operates trade finance operations (Letter of Credit / Bills of Collection...)
- Input the swift messages and execute international transfer
- Trade finance operation (Letter of Credit, Bank Guarantee, Documentary Collection)
- International Remittance operation (Transfer in and out)
- Accounting Basics (Nostro reconciliation)
- ITRS Report to National Bank of Cambodia (NBC)

Required education & experience

- Minimum Bachelor Degree preferably in one of the field related to the position
- Fresh graduate or 1- 2 year of experiences in similar position
- Fluent English (writing and speaking)
- French language is a plus
- Excellent computer skills in Excel

Required competencies

- Knowledge of International and local regulation for Trade Finance
- Discretion, integrity and rigor
- Good organizational skills with the ability to work efficiently under pressure and to handle multiple tasks
- Effective communication
- Autonomous and pro-active
- Quick learner

How to apply

Please send your up-to-date resumé, a copy of your Cambodian ID card and a recent passport size (4x6) photograph to: BRED Bank (Cambodia) Plc. No. 30, Preah Norodom Boulevard Sangkat Phsar Thmey 3, Khan Daun Penh, Phnom Penh. Alternatively, email hr@bredcambodia.com.

Deadline

17 April 2021. For additional information, please visit: www.bredcambodia.com
(All applications will be treated with the strictest confidentiality.)