

WE'RE HIRING!

Position: **SENIOR CREDIT
ADMINISTRATION OFFICER**

Location: **HEAD OFFICE BRANCH**

BRED
BANK

CAMBODIA

**The smarter
way to bank.**



Join the smarter banking team.

Key responsibilities

- Assist in the preparation of facility letters and security documentation, taking into account security and legal considerations
- Liaise with external professional lawyers for the implementation and completion of lending-related activities
- Set-up and maintain credit facilities within the core banking and risk systems
- Maintain the safe-keeping of security documents including hard titles
- Assist in the administrative functions of the department

Required education and experience

- Minimum Bachelor Degree
- Minimum of 2-3 year related experience in this field
- Good computer skills
- Fluent English (writing and speaking)
- Familiar with local banking law, regulations and practices
- French language is a plus

Required competencies

- Customer and detail oriented
- Integrity and rigor
- Effective communication and good interpersonal skills
- Autonomous and proactive
- Quick learner

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How to apply

Please send your up-to-date resumé, a copy of your Cambodian ID card and a recent passport size (4x6) photograph to: BRED Bank (Cambodia) Plc. No. 30, Preah Norodom Boulevard Sangkat Phsar Thmey 3, Khan Daun Penh, Phnom Penh. Or email hr@bredcambodia.com

Deadline

01 January 2021. For additional information, please visit: www.bredcambodia.com.
All applications will be treated with the strictest confidentiality.