

WE'RE HIRING!

Position: **JUNIOR CREDIT
ADMIN OFFICER**

Location: **HEADQUARTERS**

BRED
BANK

CAMBODIA

**The smarter
way to bank.**



Join the smarter banking team.

Key Responsibilities:

- Prepare Credit files
- Prepare E Filing
- Prepare Security Documenting Including Original Hard Title & Original Loan Agreements
- Assist In administrative functions of the department
- Assist in Loan Settlement: prepare letter, process loan settlement in core banking system

Required Education & Experience :

- Minimum Master Degree in accounting / banking or law
- At least 3 years' experience in similar position
- Good computer skills
- Fluency in English (written and spoken)

Required Competencies:

- Discretion, integrity and rigor
- Have a strong attention to detail
- Willingness to engage and effectively communicate with the sales team
- Autonomous and pro-active
- Quick learner

How to apply:

Interested candidates is welcomed to send your last updated resume, a copy of Cambodian ID card and a recent passport size (4x6) photograph to the following: BRED Bank (Cambodia) Plc. No. 30, Preah Norodom Boulevard Sangkat Phsar Thmey 3, Khan Daun Penh, Phnom Penh. Or email us at hr@bredcambodia.com

Deadline:

06-November-20 For additional information, please visit: www.bredcambodia.com
(All applications will be treated in strict confidentiality)