

# BE A PART OF THE ONLY EUROPEAN BANK IN CAMBODIA

Position: **Receptionist**

Location: **Phnom Penh**

## Key Responsibilities:

- Welcome visitors/customers by greeting them in person or on the telephone, answering or referring inquiries.
- Direct visitors/customers to appropriate officers or employees.
- Maintains safe and clean reception area by complying with procedures and rules.

## Required Education & Experience :

- Minimum Bachelor Degree
- Fluent English language is mandatory
- French or Chinese language is a plus.

### Required competencies:

- Minimum Bachelor Degree
- Fluent English language is mandatory
- French or Chinese language is a plus.

### How to apply:

Interested candidates is welcomed to send your last updated resume, a copy of Cambodian ID card and a recent passport size (4x6) photograph to the following:

### BRED Bank (Cambodia) Plc.

No. 30, Preah Norodom Boulevard Sangkat Phsar Thmey 3, Khan Daun Penh, Phnom Penh. Or email us at [hr@bredcambodia.com](mailto:hr@bredcambodia.com)

### Deadline:

30-May-19 For additional information, please visit: [www.bredcambodia.com](http://www.bredcambodia.com)  
(All applications will be treated in strict confidentiality)



*Start* | *Grow*  
WITH BRED | WITH BRED

### ABOUT BRED BANK CAMBODIA:

BRED Bank Cambodia is a subsidiary of BRED Banque Populaire, a member of the BPCE Group, the 2nd largest banking group in France, serving more than 31.2 million customers, employing more than 100,000 people worldwide, and counting 9 million cooperative shareholders.

Our objective is to close a gap and offer Cambodian people a trustful interlocutor with who to talk freely about their projects and ambitions. What matters to us is how we can serve you and hope you grow. Start with BRED, Grow with BRED. For more information visit [www.bredcambodia.com](http://www.bredcambodia.com)

### ADDRESS:

#30, Preah Norodom Boulevard Sangkat Phsar Thmey 3, Khan Daun Penh, Phnom Penh

### OPERATING HOURS:

Open 7/7 from Monday to Sunday: 8:00am - 8:00pm